

PRESIDENTS' COUNCIL MINUTES
February 23, 2010
CC 126 in Bill Brod Community Center • 8:30 – 10:00 am

PC Members	Attendance	Guests/Presenters:	Attendance
Joanne Truesdell (President)	Absent	Bill Waters	X
Eric Lewis (FTF Pres)	X	Jennifer Borowczak	X
Bob DelGatto (FTF Elect)	Absent		
Rosemary Teetor (PTF Pres)	X	Debbie Jenkins, Recorder	X
Kelly White (Clisfd Pres)	X		
Alyssa Fava (ASG Pres)	X		
Bill Briare (Exempt Pres)	X		
Chris Robuck (Chair of College Council)	X		
Elizabeth Lundy (VP of Instructional Services)	X		
Shelly Parini (Dean of College Advancement)	X		
Courtney Wilton (VP of College Services)	X		
Jan Godfrey (Dean of HR)	X		
Janet Paulson (PIO)	X		

2010-11 PC, EPC & BAG Meetings

The 2010-11 Presidents' Council (PC), Expanded Presidents' Council (EPC) and Budget Advisory Group (BAG) meeting schedule (Attachment #1) was presented for a final reading.

All present approved the annual 2010-11 calendar with no further changes.

Faculty Forum

Elizabeth Lundy gave an update on Faculty Forum:

- Approximately 50 people were in attendance.
- Approximately 30 people gave feedback on the process and reviewed eleven position openings; Manufacturing Technology, Mathematics; English; Counselor; Physics; Anatomy and Physiology; Psychology; Sociology; Horticulture; and Nursing Lab.
- Two positions are likely to move forward and perhaps more.
- Today (February 23rd) the leadership team (vice presidents and deans) will meet to review and determine positions to move forward to the Executive Team for final approval.
- Final outcome/results: Approximately one week from today.

College Committees

Elizabeth Lundy led a discussion on college committees' structure, reporting and membership. Items reviewed and goals:

- Spring: Chairs to update membership lists and annual goals for the upcoming year.
- College Council: Receives regular cycle of report-outs including an annual look-ahead report.
- Committee Chairs: Post minutes to the web and keep it current
- A more formal reporting structure is needed.
- Update chair list (this currently resides with Chris Robuck – Attachment #2)
- Chris Robuck currently tracks committee report-outs to College Council and committee chairs.

Next Steps:

- Elizabeth Lundy will create guidelines to follow for regular current reporting that includes an additional opportunity for annual look-ahead reporting.
- Add Web Committee and Distance Learning to the "circles" on the committee flow chart.
- Determine process to post minutes to the web
- Send changes to the committee flow chart to Debbie Jenkins (Attachment #3).
- Send changes to the committee chair list to Chris Robuck.

Accreditation Conference

Elizabeth Lundy gave an update report on the Northwest Community Colleges and Universities conference. Items discussed:

- Attendees: Elizabeth Lundy Kate Gray, Bill Waters, Diane Drebin, Bill Briare and Judy Redder.
- Discussions on national issues affecting colleges and universities.
- Environment in Washington D.C.; actions, hurdles, impacts on funding for community colleges; and what is holding things up.
- We are a self monitoring body (accreditation by peers) with little or no government intervention (as takes place in other countries).
- Seat time and definition of a credit are currently being discussed in Washington

- There has been some discussion about transfer of course work from one institution to another (based on merit not whether the institution is accredited)
- Discussions on how institutions survive during challenging economic times; financial challenges private schools face vs. non-private economics; this too shall pass - how do we make it through; legislation for increased federal funding; how we qualify to receive those dollars needs to be studied (affects of required performance criteria etc.); staying involved and knowledgeable of the process to take advantage of it (merit pay); and being proactive.
- The new accreditation model needs to be a broad based vision and project how the college works together as a whole to accomplish our mission; a process of continuous improvement vs. always starting over; and include strategic priorities and institutional activities in the context of core themes.
- We are in great shape!
- Bill Briare thanked Elizabeth and expressed his appreciation for her ability to pull out the core themes and find those relationships between themes and strategic priorities. Great synthesizing of work done!

Next Steps:

- Monitoring and measurement (data) more detail to be tracked and incorporated; report outcomes in retention and success rates; and remain competitive.
- Eligibility requirements: NWCCU asking for feedback from faculty and classified staff. (Elizabeth distributed necessary information to each association president.)

Position Opening

Elizabeth Lundy requested to open the position Veterans Services, Advising Specialist:

- 100% Grant funded position; 30 hours per week; non-bargaining unit; classified position
- Duration of the grant will continue through June 11, 2011
- As a courtesy, this position opening will be sent out to those people on the "recall list".

Presidents' Council approved the position of Advising Specialist Veterans Services to move forward.

College Council

Friday, February 19:

- Curriculum Committee and Distance Learning reported.
- Next Meeting: Friday, March 5
- Agendas and minutes): <http://www2.clackamas.edu/committees/collegecouncil/index.aspx?content=meetings>

Association Reports

Associated Student Government (ASG) / Alyssa Fava:

- February 25: Annual Skills Contest
- 2010-11 School Year: Gearing up for elections process
- Food and Clothes Closet: Working on process and protocol; this is a free service to students who can provide a valid student ID; any student can access up to 5 times per term; each visit can take 3 cans of food and a specialty item; in need of further donations (food, toiletries and clothing); Open hours are posted on the Fireside Lounge windows;
 - Spring Term – Grand Opening Event: Bring pantry and clothing items for the food and clothes closet; Outreach and advertising will be expanded to all campuses.
 - Donations are needed – please take to the ASG office in the Community Center.

Classified / Kelly White:

- Bargaining Surveys: The first survey has been completed and reviewed; 134 people responded and many insightful and helpful thoughts were received. A second survey is in process.
- Dean/CIO/ITS Position Opening: Classified association members would like to be informed as to the plan and philosophy for filling this position. Elizabeth Lundy shared that the process will be the same as outlined in the February 16, 2010 Presidents' Council meeting minutes (using the Position Justification form and process.)

PT Faculty / Rosemary Teetor:

- Awarded over \$5,000 in professional development funds and approximately the same amount in healthcare support.

At the quarterly OEA Community College Council, we heard from Andrea Henderson (OCCA), Cam Preus (CCWD) and Rep. Michael Dembrow

- Move from quarters to semesters: Not likely to happen in this economic climate due to cost.
- Applied Baccalaureate: General consensus is that the 4-year institutions are welcome to run with it.
- Corporate Kicker: Likely be paid out in 2011 unless dealt with first; is high priority for 2011 Legislature; money to go to rainy day fund.
- Personal Income Tax Kicker: Viewed (based on recent polling) as a middle class tax hike, so it won't get fixed soon.
- Essential Budget Level: We will no longer be funded as "Materials and Services"; cost of health insurance and PERS will be accounted for.
- Interim Legislator overrode Governor's veto of bill to allow people within 2 years of retiring to see the contribution data provided by their employers and upon which PERS bases estimates of retirement income; avoids awkward surprises (e.g. lower than expected retirement payments).

FT Faculty / Eric Lewis:

- Faculty Forum: Very excited and pleased with turnout and support of one another; received very thoughtful input on the feedback forms distributed; ranking was done in a very thoughtful and interesting manner.
- Two Bargaining Surveys: 132 people responded to the second survey; lots of interest; bargaining team met with administrators to share general issues; and shared topics to be reviewed as bargaining moves forward.
- Association leaders shared some very enlightening conversations with others at the Community College OEA Council meeting; many other colleges are also entering into bargaining at this time; and we are proud of the healthy working relationship we have with our administration here at Clackamas Community College.

Exempt / Bill Briare:

March 18, 2010: Exempt Breakfast; canned food drive will be held at the same time to benefit the Student Food Closet. For more details contact Laura Zentner at ext. 3093.

Around the Table Updates

Two German Nationals came to Milwaukie to take their GED from Rosemary Teetor. The U.S. GED was needed by one individual in order to attend a university in Germany and the second person needed it to join the military in Germany (spent a lot of time learning cultural references).

Jan Godfrey shared how happy she is to have Tiffanie Clifford on-board!

Congressman Schrader's senior legislative aid stopped by and visited Clackamas Community College as a guest of Shelly Parini. His tour and research began at the Veterans Center and he spent time with our ASG leadership group. His focus is on healthcare, Wall Street reform, and education. ASG will be assisting him by completing a survey on healthcare needs of our student population. Shelly thanked ASG students for their time, support, and for being such great representatives for CCC.

UPCOMING MEETING DATES in 2009-10:

3/2 (BAG), 3/9, 3/16 (expanded), ~~3/23~~ (no meeting), 3/30 (BAG), 4/6, 4/13, 4/20 (expanded), 4/27 (BAG), 5/4, 5/11, 5/18 (expanded), 5/25 (BAG), 6/1, 6/8, and 6/15 (expanded).

NUMBER OF HANDOUTS TO BRING: Presidents' Council – 20 copies; Expanded Presidents' Council – 35 copies

PRESIDENTS' COUNCIL MEMBERS: Joanne Truesdell (President), Eric Lewis (FTF Pres), Bob DelGatto (FTF Pres. Elect), Rosemary Teetor (PTF Pres), Kelly White (Clsfd Pres), Alyssa Fava (ASG Pres), Chris Robuck (Chair of College Council), Elizabeth Lundy (VP of Instructional Services), Shelly Parini (Dean of College Advancement), Courtney Wilton (VP of College Services), Jan Godfrey (Dean of HR), Bill Briare (Exempt Pres), Janet Paulson (Public Information Officer), and Debbie Jenkins, Recorder.

EXPANDED COUNCIL MEMBERS: PC Members plus Bill Waters, Cyndi Andrews, Joe Austin, Diane Drebin, Scott Giltz, Bill Leach, Karen Martini, Maureen Mitchell, Steffen Moller, Theresa Tuffli, and Bill Zuelke.

BAG Members: Executive Team, Deans, Association Presidents, Bill Waters, Bob DelGatto, Lynda Graf, Mike Watkins or Wes Bruning.
